

**BY-LAWS
of
NORTH HAMPTON CIVIC LEAGUE**

ARTICLE I

Name, Origin, and Territory

1. The name of this organization shall be the North Hampton Civic League.
2. This league was formed November 10, 1953.
3. The territory of this league shall be the area within the following boundaries:⁷

On the West - by the Hampton/Newport News City Line.

On the North & East - by Interstate 64

On the South & East - by West Mercury Boulevard.

ARTICLE II

Purpose

1. The purpose of this league shall be to provide a means of friendly association with the citizens of this community and to participate in such undertakings as may be deemed necessary for the improvement of our community.

ARTICLE III

Policies

1. This league shall be non-commercial, non-sectarian, and non-partisan. No candidate or commercial enterprise shall be endorsed by it. Neither the name of the league, nor the names of its officers in their official capacities, shall be used in connection with commercial concerns or political parties.

ARTICLE IV

Qualifications of Members, Dues, and Fees.

1. Persons attending the first meeting on November 10, 1953 and the following meeting on November 24, 1953 shall be considered charter members.
2. Any person living in the territory covered by this organization shall be eligible for membership. Any business or other organization operating in this area shall be eligible for membership. Other individuals with an interest in the activities of the league shall be eligible for a non-voting associate membership.¹
3. Each member shall pay to the league annual dues of ten dollars (10.00) when joining (and on each anniversary of their initial membership)⁶ and receive a receipt¹. Each member shall have one vote.
4. Any member wishing to resign from the league shall notify the president in writing. Any member resigning for the league shall not be entitled to any refund of dues or any portion thereof.
5. Any member delinquent in his dues for a period of three (3) months shall be dropped from membership thirty (30) days after having been notified by the treasurer, in writing, of such delinquency, and any member so dropped from the rolls may be admitted to membership again only after paying the stipulated dues as defined in Section 3 above⁶.

ARTICLE V

Officers, Their Elections and Duties

1. The officers of the league shall be a president, a vice-president, a secretary, and a treasurer.²
2. The president shall be responsible for the general activities of the league and shall preside at the meetings of the league.
3. The vice-president shall preside over all meetings in the absence of the president, shall be chairman of the membership committee, and shall act as public relations chairman.²

4. The Secretary shall keep minutes and records of all meetings of the NHCL and forward a copy of the monthly meeting minutes to the Executive Committee of the NHCL not later than 20 calendar days after each meeting; keeps the roster of current membership; provide a quarterly report of members and their dues status; receives all monies and records the amount received in the minutes; provides all monies received to the Treasurer. Send out meeting notices at the direction of the President.⁴
5. The Treasurer receives funds from the Secretary; deposits all monies in the name of the Organization in such depositories selected by the Executive Board. Prepares and distributes a monthly report of receipts and expenses; prepares and distributes annual Treasurer's reports at the meeting prior to the Annual Election of Officers. The Treasurer shall make the financial books and records of the NHCL available for examination and audit by the Executive Board and bonafide member(s) or others when approved by the Executive Board.⁵
6. A regular election of officers shall be held in the November meeting of each year. Nominations will be accepted at each meeting thereafter until all offices are filled. Nominations will be published in the newsletter or distributed to the members by some other means at least one week prior to the elections being held.
7. Officers shall be elected for one year and shall not serve more than two consecutive years if re-elected, except the secretary and the treasurer who may be re-elected indefinitely.²
8. In the event that the elected officer resigns or for other reasons is unable to serve in his office, the presiding officer may, at his discretion, call a special election to fill the office for the unexpired term.
9. A Majority of members present and voting shall constitute an election. In case of no majority where there are more than two candidates, the candidate with the least number of votes shall be dropped and another election held.
10. Should the League fail to elect a President and Vice President, it may in their stead choose to elect up to six Executive Committee Members, who along with the other officers, shall constitute the Executive Committee. The Executive Committee shall then elect one of their number as league spokesperson and meeting chairman, such an election to be either on a full year, or by vote of the Committee, on a per-issue or partial-year basis. The Executive Committee shall then divide the other functions and duties

of the President and Vice President among themselves.²

11. The league may, by a 2/3 vote, remove any officer deemed not to be adequately performing the duties of his office.

ARTICLE VI

Committees

1. Special committees shall be appointed by the president, as occasion demands, to consider matters and aid in carrying on the functions of the league.

ARTICLE VII

Meetings

1. The league shall meet periodically as determined by the membership or on special occasions as determined by the executive committee.
2. At least five (5) members of the league present shall constitute a quorum.³

ARTICLE VIII

Amendments

1. Proposed Amendments to the By-laws may be presented at any meeting of the league and approved by a two thirds vote of the members present and voting at the next meeting, providing notice of the proposed amendments was sent to each member prior to the second meeting.

ARTICLE IX

Procedure

1. All league meetings shall be conducted in accordance with Robert's Rules of Order.

ARTICLE X

1. These by-laws shall become effective immediately upon adoption by a majority vote of the members present.

¹ As amended 01/05/1999

² As amended 06/05/2001

³ As amended 02/02/1999

⁴ As amended 11/01/2005

⁵ As amended 11/01/2005

⁶ As amended 03/04/2008

⁷ As amended 02/03/2009